



OFFICE OF THE PRINCIPAL SRIKISHAN SARDA COLLEGE

NAAC Re-Accredited 'B' grade with a CGPA of 2.32

(Affiliated to Assam University, Silchar)

ESTD – 1950

P.O HAILAKANDI, Dist. – HAILAKANDI, PIN – 788151 (ASSAM)

e.mail – sscollege@sscollegehkd.ac.in, Phone & Fax No. (03844) 222409

Ref:

Date: 25-08-2026

NOTIFICATION

COMMENCEMENT OF THE FIRST UNIT TEST

All students of the **FYUG 1st, 3rd and 5th Semesters** are hereby informed that the **First Unit Test will commence on 7 September**.

The detailed **Routine for the First Unit Test will be published shortly**. Students are advised to check the College/Departmental Notice Boards and the official/Departmental WhatsApp Groups for further information.

All students are further informed of the following norms and instructions:

1. **Attendance Requirement:** No student shall ordinarily be allowed to appear in the End Semester Examination unless he/she has attended at least **75% of the classes conducted in the concerned paper**, as per the prescribed norms.
2. **Department-wise Eligibility:** The respective departments shall verify the attendance records of students and determine their eligibility for appearing in the Final Examination. Students are advised to check the **Departmental Notice Board and the official Departmental WhatsApp Group** regularly.
3. **Uniform Application of Rules:** The prescribed attendance and examination norms shall be implemented uniformly for all students irrespective of the departments.
4. **Students Absent on Valid Medical Grounds:** Students who have remained absent from classes on valid medical grounds may approach the concerned department with appropriate supporting documents for consideration in accordance with the applicable rules. However, their final attendance shall be counted strictly as per the prescribed norms, which may affect their eligibility to appear in the End-Semester Examination.
5. **NCC-related Absence:** NCC cadets who have previously submitted applications regarding absence from classes due to practice or training on the college campus during college hours may contact their respective departments for necessary consideration in accordance with the decisions applicable for the current semester. However, their final attendance shall be counted strictly as per the prescribed norms.



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6. **Internal Assessment:** Students are hereby informed that **Internal Marks shall not be awarded without participation in the prescribed Unit Test**. No separate or special arrangement shall ordinarily be made for students who fail to appear in the Unit Test.
7. **Student Responsibility:** All students are advised to take their classes and academic responsibilities seriously, maintain regular attendance, and comply with the rules and regulations prescribed by the College and the concerned University.

All students are requested to note the above and make the necessary preparations accordingly.

Principal,

Srikishan Sarda College Hailakandi,

Dr. RATAN KUMAR

Principal

Srikishan Sarda College
Hailakandi, Assam